NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
AUGUST 3, 2020

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance and a moment of silence. In attendance were Supervisor Mark Hills, Manager Chris Garges, Attorney Lisa A. Young, Engineer Steve Gitch and Secretary/Treasurer Brenda Norder. Supervisor Klusaritz was absent.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the minutes of the Board of Supervisors Meeting of July 6, 2020 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

ANNOUNCEMENTS

1. The Board issued a proclamation honoring Robin Hood for his years of service to the Laurys Station Fire Company.
2. The Board will hold a Conditional Use Hearing on August 13 at 7:30 PM for the Kings Business Park/Route 309 Associates.
3. The Zoning Hearing Board Meeting scheduled for August 15, 2020 has been cancelled and a new meeting date has been scheduled for August 19, 2020 at 7:30 PM.
4. The Township Offices will be closed Monday, September 7th for the Labor Day Holiday. Due to the holiday, the Board of Supervisors Meeting will be held on Monday, September 14th.

TREASURER'S REPORT

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the July Treasurer's report was approved as presented and the disbursement of checks #15348-15437 was approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

OLD BUSINESS: No Old Business.

NEW BUSINESS:

GEORGE FAMILY PARTNERSHIP SUBDIVISION WAIVERS

Scott Mease representing the George Family Partnership Subdivision Plan requested the following waivers:

1. The plan is viewed as a Final as well as a Preliminary, waiving Sect. 3.02.A;
2. To permit the overall plan scale of 1"=300', waiving Sect. 5.03.B.2;
3. From locating features within 200 feet of the property boundaries, waiving Sect.5.03.C.4;
4. From widening Coffeetown Road, waiving Sect.10.06.E.1.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the waivers were granted. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

GEORGE FAMILY PARTNERSHIP SUBDIVISION PRELIMINARY/FINAL

Scott Mease presented the George Family Partnership Subdivision Plan to the Board. Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Plan was approved as a Preliminary/Final subject to the following conditions:

1. The Developer shall comply with all of the recommendations contained in the letter from the General Planning Engineer dated July 24, 2020.
2. Developer shall comply with all of the recommendations contained in the letter from the Sewage Enforcement Officer dated January 21, 2020.
3. The Developer shall comply with all of the recommendations contained in the letter from the Zoning Officer dated July 22, 2020.
4. The Developer shall comply with all of the recommendations of the Planning Commission Meeting of January 28, 2020.
5. The Developer shall comply with all of the provisions contained in the Planning Secretary's checklist letter date July 24, 2020.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

RESOLUTION 08-03-20 GENERAL FUND BUDGET REVISION

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Resolution 08-03-20 was adopted. Resolution 08-03-20 amended and revised the 2020 Approved Budget for the General Fund, the Road Machinery Fund and the Capital Projects Fund as per the attached 2020 Budget Transfer Document. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

RESOLUTION 08-03-20A ACT 537 PLAN REVISION

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Resolution 08-03-20A was adopted. Resolution 08-03-20A adopted a 5-year Interim Act 537 Plan to be submitted to DEP as a revision to the Official Sewage Facility Plan of the township. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

REQUEST FOR PAYMENT #2 & 3 KOLAPEHCKA PARK PROJECT

An application for payments 2 & 3 has been requested from Semmel Excavating, Inc. for the work on the Kolapechka Park Project. Payment #2 in the amount of $42,573.78 and payment 3 in the amount of $12,367.61.

General Planning Engineer Stephen Gitch, in a letter dated July 24, 2020 recommended a release for Payment #2 in the amount of $42,573.78. He recommended denying the release for Payment #3 until any outstanding punch list items have been completed to the satisfaction of the township. Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board approved Payment #2 and approved release of Payment #3 when outstanding punch list has been completed. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent.

- Richard Getz, Mauch Chunk Rd, Coplay, asked about the amount of the payment.

LCCC WWTP TIME EXTENSION

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board accepted an extension of time, until September 30, 2020, in order for the Board to review the Plan of the Lehigh Carbon Community College Waste Water Treatment Plant. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

RELEASE OF FIRE ESCROW LAZARUS

After consultation with the Zoning Officer, Treasurer Brenda Norder recommended the following fire escrow be returned:

3186 Mauch Chunk Rd $4,000.00

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board approved the escrow refund. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

RELEASE OF TEMPORARY C/O ESCROW

After consultation with the Planning Administrator and the issuance of a final certificate of occupancy the Treasurer Brenda Norder recommended the following temporary CO escrows be returned:

5490 Manchester Place $1,000.00

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board approved the escrow refund. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

AUTHORIZE DOG PARK & ADA EQUIPMENT RULES ORDINANCE

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Solicitor is authorized to advertise and draft an ordinance establishing the rules for use of the ADA equipment and Dog Park. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

MANAGER'S REPORT

Motion

- Mr. Garges informed the Board of a request from Kristine McCreary to have her sewer bill adjusted due to a leak. He noted that the water company had issued an adjustment. Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board agreed to adjust her sewer bill by $171.99. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent.
    - Leonard Nuss, Old Post Rd., Coplay, stated that the adjustment doesn't change what's paid to Whitehall Township.
- Mr. Garges made the following announcements: the Zoning Hearing Board will meet on August 19th, the Planning Commission will meet on August 25th, the repairs to the Barna Bridge have been completed, on July 21st he attended the groundbreaking for the new Parkland Library, and the grand opening ceremony for the newly constructed dog park and accessible playground equipment will be held on August 22nd from 1-3 PM at Kolapechka Park.
- He announced that the family of Bill George has offered to donate $12,000.00 to create a paved path connecting the municipal parking lot to the IRT trailhead in honor and recognition of Bill George's service and dedication to the township.

Motion

- Considering the outlook for the current Covid-19 pandemic, Mr. Garges asked the Board their opinion of the township's Veteran's Day event. Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board agreed to cancel the 2020 event. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent.

SOLICITOR'S REPORT: No report.

COMMENTS FROM THE FLOOR (Non-agenda items):

- Leonard Nuss, Old Post Rd., Coplay, inquired about the paving of Balliet Street and the runoff problem since the street was milled.
- Richard Getz, Mauch Chunk Rd, Coplay, asked why the township was looking into the speed limit and jake brake issue for Willow Street but not for Mauch Chunk Road.
- Girl Scout Kaitlyn Mericle, of Troop 6088 presented an update on the accessible playground equipment installation at Kolapechka Park and thanked the Board for all their support and assistance. Troop leader Joann Michael, on behalf of Girl Scout Keaira Lutz, gave an update on the progress of the dog park.
- Jim Steward, Neffs Vol. Fire Co. Chief, reported that the 4 fire companies participated in over 110 drive-by "birthday parades", in the township, during the red stage of the Covid-19 pandemic.

ADJOURNMENT Meeting adjourned at 8:07 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer